

# MORELAND PRESBYTERIAN CHURCH (Portland, OR)

## POSITION DESCRIPTION

Position Title: **Director of Community Engagement (Youth and Adult)**  
Reports To: Pastor/Head of Staff, Personnel Team Liaison  
Date: January 14, 2020

### POSITION PURPOSE

The Director of Community Engagement (Youth and Adult) provides leadership and oversight for the various expressions of the Community Engagement ministries involving Youth and Adults of all ages at Moreland Presbyterian Church (MPC), working in partnership with and support of the Pastoral and Ministry staff in envisioning, creating, coordinating and facilitating opportunities for relationship, growth and service for adolescents and adults within the MPC community and in engagement with the broader community. Additionally, this position supports the on-going relational pastoral ministries of the church with particular focus on families with youth and those with relational connections with MPC from the broader community.

### RESPONSIBILITIES

#### Oversight/Leadership for Youth & Young Adult Ministries

1. Cultivate, coordinate, promote and facilitate relational ministries for youth (middle and high school students), young adults (post-high school/20's) and their families which enhance the experience of spiritual community and embody the inclusive love, grace, peace and justice of Jesus Christ, both at MPC and in connection with the SEPDX Youth Collective (a collaborative community including students and leaders from Milwaukie Presbyterian, Creator Lutheran, Southeast Portland Parish, and Waverly UCC).
2. Model values reflective of the Spirit of Christ in day to day interactions with youth and young adults; guides youth and young adults in incorporating these values in their interactions with each other, their families, and in the broader community.
3. Establish and maintain personal, caring relationships with youth and young adults to promote self-esteem, personal growth, mature decision making, and spiritual fellowship.
4. Provide regular opportunities for relational connection, resources and support to parents/families.
5. Invite and engage adults as youth/young adult ministry volunteers who are equipped and supported to serve as friends, mentors and fellow travelers with youth/young adults on their journeys of life and faith through relational connections at ministry events and in everyday life.
6. Develop long and short term goals to create a formation and discipleship ministry for youth and young adults rooted in deep contemplation, conversation and social action, grounded in the Christian tradition and inclusive of a broad diversity of sources and experiences from spiritual wisdom traditions beyond Christianity, and adaptable in ministry perspectives and experiences to natural and evolving changes in culture.
7. Connect and collaborate regularly with the leadership team of the SEPDX Youth Collective to broaden and deepen relational and spiritual connections between the student and church communities involved in the Collective, and expand the possibilities for growth and service in the Portland community, regionally, nationally and internationally.
8. Collaborate with the Pastor, the Director of Children's Ministries, and parent committees to ensure that formation and discipleship ministries for youth and young adults are integrated with and build upon children's ministries.
9. Facilitate the transition of elementary aged children and their parents to the youth ministry through activities that promote awareness of and readiness for youth activities.

10. Work with representatives from other ministries to plan, coordinate and execute activities for youth, young adults and their families that support the overall ministry vision and mission of MPC and promote church-wide and community involvement.
11. Promote the involvement of youth and young adults in all-church worship, missions & peacemaking experiences, as well as in church ministry leadership (Session and Deacons).
12. Help to plan, coordinate, and participate in Getaway, the annual all-church retreat.
13. Publicize youth and young adult ministries using varied social media.
14. Develop and implement engagement, learning and service experiences for youth/young adults that include critical reflection of the experience.
15. Responsibly manage the budget for youth and young adult ministries and any other ministries entrusted to their care.

#### Oversight/Leadership of Congregational Community Engagement

1. Create and facilitate opportunities for MPC to engage relationally, creatively and spiritually in our broader community (beyond church campus-based ministries), in partnership with pastor, ministry staff and Community Engagement ministry team.
2. Explore new possibilities for relational and spiritual connection in our broader community and communicate those possibilities both within MPC and beyond.
3. Provide staff leadership and support for Affordable Housing team and regular Interfaith connectional opportunities.
4. Invite, empower and encourage volunteer leadership and participation for the spiritual, relational and visional health and growth of MPC in expanding and deepening our understanding and embodying of connectional community in our neighborhood, city and beyond.

#### Additional Responsibilities

1. Facilitate consistent, clear and timely communication within the Youth, Young Adult & Community Engagement ministries, and between these ministries and all other ministry areas of the church.
2. Attend and participate in regularly scheduled Ministry Staff meetings, Youth/Young Adult Ministry and Community Engagement Team meetings, and periodic Ministry Staff retreats/visioning.
3. Assist regularly in Sunday worship leadership (including occasional preaching as needed).

#### **REQUIREMENTS**

- Demonstrated ability to give overall leadership and support to broad-based, diverse ministries with youth and young adults and their families.
- Demonstrated ability to envision how youth, young adults and neighbors beyond the immediate MPC faith community can integrate and enhance our life together as a community of multiple generations, experiences and expressions of spirituality and identity.
- Demonstrated leadership, planning, and communications skills.
- Commitment to the Moreland Presbyterian community of faith, the Ministry Staff team, and to consistent availability on weekends and church holidays.
- Bachelor's Degree is required; Master's Degree (or studies towards a Master's) is preferred.
- Previous experience in youth/young adult ministry and community engagement/organizing.
- Candidates must pass a criminal background check.

#### **OVERALL RELATIONSHIPS AND ACCOUNTABILITY**

- Accountable to the Pastor/Head of Staff and Personnel Team (on behalf of Session).

- Maintain positive working relationships with the Elders for Youth & Young Adults and Community Engagement and members of those Ministry Teams, the pastor, other church employees, and members of the congregation
- Compliance with the Book of Order, and other policies, procedures and guidelines established by the church, the Presbytery of the Cascades and PCUSA is required.

### **WORK SCHEDULE**

This is a full-time, non-ordained, year-round salaried professional ministry position and is considered exempt under the Federal Fair Labor Standards Act for Professional Employees. The incumbent is expected to devote the hours required to perform and accomplish the responsibilities of the position.

### **REPORTING AND EVALUATION**

This position reports directly to the Pastor/Head of Staff. The Personnel Ministry Team will assign a Team member as a liaison to meet on a periodic basis with the Director of Community Engagement (Youth and Adults).