

Lake Grove Presbyterian Church  
4040 Sunset Drive  
Lake Oswego, OR 97035  
503-636-5656

**High School Director**

*The salary range is from \$37,000 to \$41,000.*

*Those interested in the position should send their resume to Kathleen Fast  
by mail or email to [kathleen@lakegrovepres.org](mailto:kathleen@lakegrovepres.org).*

**Lake Grove Presbyterian Church  
Job Posting**

**HIGH SCHOOL DIRECTOR**

**Lake Grove Presbyterian Church in Lake Oswego, Oregon is looking for a full-time, regular High School Director to provide a vibrant Christ-centered ministry for the youth and to guide and equip them on their faith journey.**

**QUALIFICATIONS:**

This position requires a broad skill set including the versatility to lead, teach, counsel, plan, budget, create, communicate well, and relate to youth and families in both playful and professional settings. The ideal candidate should have a related college degree, considerable experience in youth ministry, understand the makeup of church structure, and have strong organization, time management, and communication skills.

**CHARACTER:**

Exudes a deep and enthusiastic love and commitment to Jesus Christ

Energized by working with youth and their families

Elevates others to positions of leadership in line with their spiritual gifts and talents

**ACCOUNTABILITY:** The High School Director reports to the Director of Youth Ministries and is expected to work collaboratively with the Equipping Ministry Team.

**RESPONSIBILITIES:**

**Program:**

o High School (Entheos)

- Implement the ministry vision through high school programming. Provide holistic programming to meet the needs of students in each of four quadrants: knowledge, community, worship, ministry/service
- Build, equip, and maintain a team of volunteer leaders.
- Build relationships with all types of students.
- Be responsible for youth group (Entheos), Sunday school (Higher Grounds) Confirmation class, and small group Bible studies
- Arrange for Baccalaureate and help with College Scholarship selection

- Cooperate with the DYM to plan and lead an annual student mission that challenges students to experience the fullness of Christ through knowing Him and making Him known
  - Oversee high school missions fund-raising efforts (B.A.S.H., XEIP)
  - Plan and organize monthly events and local mission opportunities (Night Strike)
  - Ensure accurate address and attendance records are maintained
- Make a strategic contribution to the Middle School ministry (Fish Co)
  - Be a known part of the Fish community and a sounding board for the DYM
  - Swap HS teaching opportunities with DYM for MS teaching opportunities
  - Assist with major program pieces such as retreats and Suttle Lake Camp

### **Administration:**

- Develop a program vision for high school ministry that supports the overarching vision of LGPC's Youth Ministry.
- Be the primary leader in the absence of the director.
- Analyze and report to the director and to the Equipping Commission financial costs associated with trips and events.
- Provide excellent communication to students, families, and the congregation about current events and new directions in the high school ministry.
- Attend Equipping Commission Meetings.
- Participate in Session when the annual youth ministry report is given for Confirmation.
- Advocate and be an ambassador for youth within the greater church body building bridges between the older and the younger.

### **Miscellaneous:**

- Grow spiritually in knowledge and depth of insight of scripture and theology.
- Model a life submitted to Jesus Christ and in love with God.
- Lead staff and students by example, seeking to have a vibrant and growing relationship with God (Gal 5:22, 2Ti 2:2).
- Be equipped to guide students on their faith journey.
- Establish rapport with families in the youth ministry.
- Provide resources for parents and families involved in the youth ministry.
- Be able to practically articulate and implement the "Get Connected, Get Changed, Get Going" process with individual students as outlined in the Youth Ministry Team Handbook conveying the concepts of knowledge, community, worship, and service.
- Stay current on trends and movements within youth culture and the youth ministry community.

While still being fully responsible/accountable, the High School Director may, and should, delegate to volunteer staff and/or the Program Assistant as approved by the Director of Youth Ministries.