



NEWBERG FIRST PRESBYTERIAN CHURCH  
501 MISSION DRIVE  
NEWBERG, OR 97132  
(503) 538-3313

**Youth Director**

**ACCOUNTABILITY:** Reports to Pastor and Christian Education Committee. Supervised by the Pastor.

**GENERAL AREA OF RESPONSIBILITY:** Plan and implement projects and activities with both Middle School and High School students that develop spiritual growth, knowledge and love of Christ.

**PERFORMANCE RESPONSIBILITIES:**

1. Plan and conduct weekly, Sunday morning Sunday School class, Sunday afternoon/evening youth meetings for High School and Middle School students with a focus on Christian Education and Fellowship.
2. Plan and coordinate fellowship and Christian activities with youth, Christian Education Committee, staff, volunteers and Pastor.
3. Plan and implement, with volunteer support, monthly service projects with youth.
4. Plan and implement, in conjunction with the Christian Education and Missions Committee and other volunteers, annual Mission project(s).
5. Coordinate occasional retreats, community outreach, and special events (for example, CPYA and Middle School Mania).
6. Attend monthly Christian Education Committee meetings regularly.
7. Conduct weekly one-on-one and small group time with students, as needed.
8. Attend regular meetings with Pastor and Christian Education Committee Chair.
9. Attend worship and First Presbyterian Church's Sunday morning activities regularly.
10. Work with Pastor to implement a Youth Confirmation Program.

**Relationships:**

The Youth Director reports to both the Pastor and the Christian Education Committee. S/he shall work in cooperation with paid and volunteer staff, parents and youth.

**Evaluation:**

This position is for a year-round program. The Personnel Committee, with input from the Christian Education Committee, parents, youth and the Pastor, shall conduct an annual written evaluation and conference. The evaluation shall occur in the late summer/early fall in order to allow sufficient time for budget preparation. Recommendations for changes in hours and/or wages shall initiate with the Christian Education Committee for approval by the Personnel Committee prior to Session approval. The current position is for 10-20 hours per week; most weeks will be 10-15 hours, some will be 20-25 hours, with some extended week-ends. Position is for 40-50 weeks per year. Summers are negotiable. Current wages are \$13-\$15/hour, depending on experience.