



200 KENTUCKY STREET, SUITE B, PETALUMA, CA 94952
800/754-0669 FAX 707/765-4467

To: Presbytery Executives Stated Clerks & Medical Ministry Grant Applicants
From: Synod Mission Partnership Committee
Date: January 30, 2012
RE: Hilda V. Thompson Medical Ministry Fund

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Medical ministry is one object of a generous testamentary gift from Hilda V. Thompson, a resident of Soda Springs, Idaho. Hilda Thompson was a member of the First Presbyterian Church, Soda Springs, where she served as a deacon and as president of Presbyterian Women. Upon her death in 1994, Hilda Thompson gave her working ranch and her investment portfolio to The Presbytery of Kendall. As directed, the presbytery distributes proceeds from the ranch and from the portfolio to five recipients, including The Synod of the Pacific. The distributions to the Synod are designated for "medical services for persons in need in the United States." To administer the distributions in accordance with the designation, the Synod has established the Hilda V. Thompson Medical Ministry Fund.

In 2011 awards were made to five renewal projects totaling \$15,600.00. Preference is given to parish nursing programs although other uses, particularly those focusing on health screening or preventive education, are given favorable consideration. Applications will be accepted until March 31, 2012 and successful applicants will be recommended by a subcommittee to the Mission Partnership Committee and the Synod of the Pacific for approval at its May 2012 meeting.

The Synod has adopted the following documents: Criteria for Project Proposals, a Project Proposal Form, and a Project Renewal Form. A copy of each accompanies this memo. The Mission Partnership Committee maintains a standing subcommittee to review proposals for grants and progress reports and to make recommendations for distributions. Checks will be mailed by the synod office as soon as possible after the May Synod Assembly meeting. Please direct any questions to subcommittee chair, Reverend Kate Bottorff at 541-276-1268 or kbott@wtechlink.us

In addition, the Office of Health Ministries, USA offers matching grants from Presbyteries and Synods (\$500-\$5,000) to help develop and strengthen health programs in local congregations. There are also grants for experimental ministries (\$500-\$3,000) in the area of health for new programs and organizations which are seeking to discover new ways to be in mission. Contact the Office of Health Ministries in Louisville for further information about these two opportunities of our denomination.

SYNOD OF THE PACIFIC
Hilda V. Thompson Medical Ministry Fund

Criteria for Project Proposals

The Synod of the Pacific through its Mission Partnership Committee invites proposals from sessions and presbyteries of the PC (USA) and their sponsoring programs who meet the criteria listed below to submit applications for consideration for monetary awards. Grants are made annually from income to the Hilda V. Thompson Medical Ministry Fund administered by the Synod of the Pacific. Grants totaling \$15,600.00 were awarded in 2011.

Project funding requests should:

1. Provide medical services for persons in need in the United States.
2. Provide aid which relates directly to the persons involved.
3. Offer some indication of the changes, either long term or short term that may take place as a result of funding the project.
4. Ensure that no group of people will be deliberately excluded from being served by the project.
5. Seek a one to three-year reducing grant, not to exceed an initial grant of \$5,000.
6. Give evidence of all funding sources including others being explored.
7. Describe the process to be used for evaluation of the project.
8. Provide written endorsement of a Presbyterian Church (USA) congregation or Presbytery.

NOTE: Submit 5 copies of the proposal by March 31, 2012 to:

Synod of the Pacific
Hilda V. Thompson Medical Ministry Fund
200 Kentucky Street, Suite B
Petaluma, CA 94952-3825

SYNOD OF THE PACIFIC
Hilda V. Thompson Medical Ministry Fund

Project PROPOSAL Form – YEAR 2012

1. Project Title _____
2. Project Address _____
Telephone (____) _____
Email Address _____
3. Congregation or Presbytery to which project is related _____
4. Attach a brief description (using Hilda V. Thompson Medical Ministry Fund Criteria for Project proposals as your guidelines) of (a) needs to be met, (b) basic project goals and objectives, and (c) evaluation process, including both objective and subjective measurements of the project's success. (Limit one page total)
5. Funding Information:
 - a. Enclose a copy of the project budget.
 - b. Total cost of the project \$_____. Amount requested \$_____
 - c. List other sources of funding for this project _____

6. Indicate specifically how you plan to provide for future funding and support.

7. Indicate how check is to be written. (*Church policy prohibits funding grants payable to individuals.*) Payable to: _____
8. It is the responsibility of the proposal writer to obtain and forward to the Synod of the Pacific the proper endorsement of a sponsoring Session or Presbytery on their letterhead, along with 5 copies of the proposal and budget.

Contact person _____ Signature _____
Relationship to Project _____
Address _____ Telephone (____) _____
City/State/Zip _____ Fax (____) _____
Email Address _____

Please arrange for this application to be reviewed and signed by the appropriate person or body (Clerk, Executive Presbyter, Mission Strategy Committee, etc.) of your presbytery.

_____ of _____ Presbytery has reviewed this

application and supports its consideration. _____
Signature Date

NOTE: 5 copies of your proposal MUST be received by March 31, 2012 to: Synod of the Pacific, Hilda V. Thompson Medical Ministry Fund, 200 Kentucky Street, Suite B, Petaluma, CA 94952

SYNOD OF THE PACIFIC
Hilda V. Thompson Medical Ministry Fund

Project RENEWAL Form, YEAR 2012

1. Project Title _____
2. Project Address _____
Telephone (_____) _____
3. Congregation or Presbytery to which project is related _____
4. Attach a written report on the progress of the project, including objective and subjective measures of the project's success at reaching its specified goals. *(Limit, one page total)*
5. Funding Information:
 - a. Enclose a copy of the project renewal budget.
 - b. Amount requested \$ _____
 - c. List other sources of funding for this project _____

6. Indicate specifically how you plan to provide for future funding and support.

7. Indicate how check is to be written. *(Church policy prohibits funding grants payable to individuals.)* Payable to:

8. Obtain and forward to the Synod of the Pacific a letter of endorsement by a sponsoring session or presbytery on their letterhead along with 5 copies of the renewal form, budget and written report.

Contact person _____ Signature _____
Relationship to Project _____
Address/City/State _____
Telephone (_____) _____ Fax (_____) _____

NOTE: 5 copies of this Proposal MUST be received by March 31, 2012 to: Synod of the Pacific, Hilda V. Thompson Medical Ministry Fund, 200 Kentucky Street, Suite B, Petaluma, CA, 94952